



## Hill Campus of Arts and Sciences CSC Minutes 9.21.16

Agenda Item	Notes
Introductions	<p>Sean Kavanaugh, Principal            Tiffany Almon, Assistant Principal            Mamie Howard, 6<sup>th</sup> grade Math            Pam Gamble, 6<sup>th</sup> – 8<sup>th</sup> grade Special Educator            Brian Jackson, 6<sup>th</sup> grade Language Arts            Tori Heritier, 7<sup>th</sup> grade Math            Christina Hall, Parent Representative            Vince Jordan, Parent Representative            Anna Palmer, Parent Representative            Karl Reinig, Parent Representative</p>
CSC Bylaws	<p><i>Three general functions of CSC</i></p> <ol style="list-style-type: none"> <li>1. To enhance student achievement and school climate</li> <li>2. To provide strategies and direction in support of the school's mission and vision as stated in the UIP</li> <li>3. To be in compliance with state and federal law, regulations of the CDE, applicable U.S. District Court orders...</li> </ol> <p><i>Members must include</i></p> <ul style="list-style-type: none"> <li>• 4 Teachers: CSC is a two-year term</li> <li>• 4 Parents: CSC is a two-year term</li> <li>• One classified employee: TBD</li> <li>• One business/employer or community representative from the local community nominated by a member single term: TBD (we will ask Chipotle or Anthony's Pizza owner)</li> <li>• 2 students: single term (student council members will be asked after elections occur on Friday)</li> <li>• If a decision cannot be made by the team, the Instructional Superintendent will be responsible for making the decision</li> </ul>
End of Year Principal Performance Review Survey: team reads each item of the CSC Principal Evaluation	<ol style="list-style-type: none"> <li>1. Summarize action items; make a folder in the Google Drive; make sure we are provided with the goal for where we want to go; follow-ups from action steps</li> <li>2. Promotes equitable representation of school student/parent populations: 2 math teachers, SPED, parents in all three grade levels</li> </ol>

<p>and suggests ways for Principal Sean Kavanaugh to exemplify each point on the evaluation</p>	<p>3. provides timely school data for UIP: attendance, UIP data, the weekly engagement report from the Instructional Superintendent which includes chronic absenteeism, OSS, referrals to Law enforcement, and Enrollment</p> <p>4. Involves the CSC in staff allocations decisions: we are up 18 students; therefore, there is no need to reduce any teachers in the building. 18 students equates to roughly \$72,000, budget spreadsheet will be shared with CSC. Enrollment projections typically happen in February, we will share these projections with the CSC at that time.</p> <p>5. Budget information will be shared in raw form</p> <p>6. Works with CSC to improve positive learning school climate for parents, teachers and students: pick a few goals for the year, Sean shares management style, teachers share their vision for a positive school climate, share Positive Behavior Interventions and Support systems, continue to increase communication</p> <p>7. Involves the CSC in discipline policy decisions: the CSC would like to hear from the Directors of Culture, to ask questions, top share policies, get rid of the grey area in order to be as consistent as possible</p> <p>8. Facilitates communication among leadership committees (CSC, SLT, PC, ELA PAC, other): shared minutes through a Google doc, one representative from each committee attends events hosted by the school.</p> <p>9. Provides information about school level programs to the CSC: Parent Teacher Home Visit program, Honors, STEM, Special Education program, ELD (English Language Development)</p> <p>During the last meeting, Sean will not attend, the team will use the survey to review Principal's performance as the elader of the CSC.</p> <p>The committee suggested that we use this survey half way through the year to gauge our progress as a team.</p>
<p>Establish Meeting Times</p>	<p>Every 2nd Wednesday of the month from 5:00pm to 6:30pm</p>
<p>School Focus Areas for 2016-17</p>	<p><b>Increase the percentage of students that meet/exceed expectations on PARCC.</b></p> <p>Increase the percentage of students that meet/exceed expectations in Literacy by 10% from 41.1% to 51.1% by April of 2016.</p> <p>Increase the percentage of students that meet/exceed expectations in Math by 10% from 31.5% to 41.5% by April of 2016.</p> <p><b>Increase the overall positive response rate by 10% from 65% to 75% on the parent satisfaction survey by April of 2016.</b></p>

	Increase the overall positive response rate by 6% from 79% to 85% on the student satisfaction survey by April of 2016.
General Questions	<p>Q: Are there data that you use to determine student achievement beside CMAS?</p> <p>A: We have internal assessments that include minor (weekly) and major assessments (about every six weeks). The tricky part is that these assessments that we design must align, if our internal assessments do not match the level of rigor as the state assessments, then these tests are not missing the mark.</p> <p>Q: Is there a narrative around the CMAS data?</p> <p>A: We received the CMAS growth data during Back to School Night. We definitely have some work to do. I will be transparent and tell you  Successes: we had 115 kids in Language Arts move an entire proficiency band, 95 students in math moved an entire proficiency band. We were within 3 percentage points status wise, we dropped in our median growth percentile. We are still overall ahead of the curve.</p> <p>Q: Are we doing pencil and paper for PARCC?</p> <p>A: I don't know yet, they have not released that option yet. The students had to bubble in the correct bubbles. For example 60% had to be bubbled as point 60. At the end of the day I know the markers that we set last year were met. Another thing to consider was that we had a majority of teachers in their first year at DPS and first year in Denver. Our students came back this year with an increased level of comfort due to the fact that the majority of our teachers returned. Sean is still sifting out the data and will share the raw data at the next CSC meeting.</p> <p>Parent Satisfaction Survey:</p> <p>No way to monitor submission of parent satisfaction surveys since the district is encouraging mail-in's  You will see successes and bump ups and some dips  Communication went up 6%. We are projecting an increase in this number this year because of the Hill Binder, The Hill Informer, etc.</p>
Action Items	<p>Each member prepare to share their one-sentence vision of positive learning school climate</p> <p>Schedule a shared event for all committee members from all Hill committees</p> <p>Ask student council members to join CSC</p> <p>Invite Amy Lee to CSC</p> <p>Send out electronic version of the UIP</p> <p>10/11/16 – Mici's on Colorado will host an event in which a percentage of sales is donated to the school</p> <p>10/13/16 – pot luck for Spanish Heritage Month</p>

